Explosives Mishap/Hazard Reporting
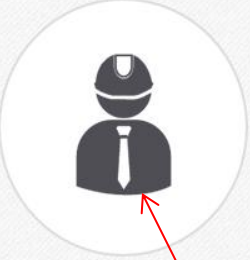
Aviation Safety Programs Directorate

Code 13 Weapons Systems

M_NRFK_SAFE_Code13_UD@navy.mil

(757) 444-3520 x 7843
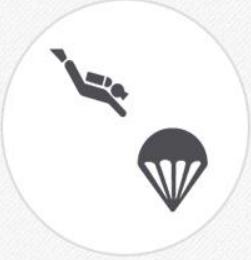
WESS Landing Page

Select Mishap/Hazard Reporting.

Note: The slides below are for Afloat reporting only.

Select Afloat and hover your cursor over Mishap Reporting. A
new mishap type box will appear and select "All Other Mishap Types."

Hit the "Select" button and select "Explosives/Weapons/Ordnance" from the options listed in box and hit "Close."

Enter all pertinent information, for each one of the pages listed in blue.

Further down same page as previous slide. List any authorized drafters. Start typing last name of drafter and a drop –down will appear with a list of name choices.

List any involved vessels. To add an involved vessel, click "Add Vessel" and fill out all applicable information.

List any involved property. To add an involved property, click "Add Property" and fill out all applicable information.

Fill out all Involved Personnel information. To add additional personnel Click "Add Person" under Involved Personnel drop down.

When filling in preconditions, supervisory, and organizational factors, select factors which best fit the scenario, then click the blue "add" radio button.

After saving a copy of the PDF for your files, Click on "Release" to send the report to the Naval Safety Center.

Note: The slides below are for Shore/Ground reporting only.

Select Shore/Ground and hover your cursor over Mishap Reporting. A new mishap type box will appear and select "Explosive (On-Duty)."

Mishap Types
(Select all that apply)

ACTION)

☐ COMMAND SPONSORED/ON DUTY REC EVENT

☐ DECK SEAMANSHIP

☐ DIVING (ON DUTY)

☐ DROWNING

☐ ELECTRICAL - SHOCKS/BURNS

☑ EXPLOSIVES/WEAPONS/ORDNANCE

☐ FIRE - ALL TYPES

☐ FORMAL TRAINING (WITH A CIN/CID)

FOR MATERIAL PROPERTY: A MATERIAL CASUALTY RESULTING DIRECTLY FROM ELECTRICAL SHORTS, ARCING, SPARKING OR A FIREBALL, INCLUDING LIGHTNING, WHEN THE OCCURRENCE IS INSTANTANEOUS. FOR PERSONNEL INJURY, THIS INCLUDES ANY CASUALTY REQUIRING MEDICAL TREATMENT AS A RESULT OF THE PASSAGE OF ELECTRICAL CURRENT THROUGH THE HUMAN BODY OR THE BURNING, SINGEING OR FLASH BURNING OF ANY PART OF THE HUMAN BODY

Due to ongoing maintenance these mishap types require reports to be filled out and submitted in the classic WESS portion of the reporting system. As maintenance is completed in the near future, these mishap types will become available in this module.

[Go Classic] [Continue]

Hit the "Select" button and select "Explosives/Weapons/Ordnance" from the options listed in box and hit "Continue."

General Info ▾   Report Actions ▾   Save   Validate   Home

General Information
Involved Commands
Involved Properties
Involved Personnel
Factors
Recommendations

General Info

This is the starting point for entering the mishap.

Please complete all relevant General Information fields (including Point of Contact, Location, Authorized Drafters, and Environment if applicable) and proceed to the Involved Commands section.

General Information

Select Mishap Type(s):

Select...

• EXPLOSIVES/WEAPONS/ORDNANCE

UIC of Command Submitting Report:

Was DoD Property Damaged:
○ Yes   ○ No

Was Non-DoD Property Damaged
○ Yes   ○ No

Date of Mishap (yyyy-mm-dd)

Time of Mishap (Local Time)

Local Serial Number (For personal serialization)

Brief Narrative (1 or 2 sentence description of the event that does not contain names or PII)

Was environment a factor?
○ Yes   ○ No   ○ Unknown

Was alcohol a factor?
○ Yes   ○ No

Mishap Narrative - Please do not enter PII (Personally Identifiable Information), names, SSNs, unit names, etc. This narrative should answer the questions who, what, when, where, why and how?

Classified Supplement Submitted?
○ Yes   ○ No   ○ Unknown

Area of Responsibility (Option for class C/D mishap)

Was high risk training involved?
○ Yes   ○ No

Explosive Mishap Type

Type of Explosive System

Explosives Material Disposition Narrative

If explosives or Ordnance involved complete these sections.

Enter all pertinent information, for each one of the pages listed in blue.

Further down same page as previous slide. List any authorized drafters. Start typing last name of drafter and a drop –down will appear with a list of name choices.

List any involved commands. To add an involved command, click "Add Command" and fill out all applicable information. Any command listed as involved will be able to see the full version of the report.

Selection of "Yes" will display the screen above. Selection of "No" does not pertain to Ordnance reports.

List any involved property, to add an involved property, click "Add Property" and fill out all applicable information.

Fill out all Involved Personnel information. To add additional personnel Click "Add Person" under Involved Personnel drop down.

When filling in preconditions, supervisory, and organizational factors, select factors which best fit the scenario, then click the blue "add" radio button.

Fill in applicable recommendation information. If there are multiple recommendations, select which factor they apply to. To add additional recommendations, click "recommendations" drop down. Once completed, click on "save", then select "validate".

After selecting "validate", if there are any corrections they will be annotated in red next to the corresponding page that the correction is needed on. The number indicates how many corrections are needed per page.

Once validated click save. At this point, click "Report Actions", "View PDF, and save a copy for your files.

After saving a copy of the PDF for your files, Click on "Release" to send the report to the Naval Safety Center.